

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, APRIL 13, 2017

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, April 13, 2017, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Richard Ruffennach, Vice-Chairman
Dan Fotovich, Secretary,
Gerhardt Egri, Treasurer
Edward Smith, Assistant Secretary/Treasurer

Also present:

Michael Kaleugher, Solicitor
Jim Nordquist, NIRA
Patie Asturi
Lori Thompson

PUBLIC:

Peter Vancheri, Hosack Specht Muetel & Wood - CTMA Auditor, reviewed and discussed Draft Audit for year December 31, 2016.

On motion of Ruffennach, seconded by Fotovich, the Minutes of March 9, 2017 were approved.

On motion of Egri, seconded by Ruffennach, the Treasurer's Report for March 9, 2017 was approved as submitted. Smith abstained. Motion carried.

On motion of Egri, seconded by Ruffennach, additional bills paid in March 2017 totaling \$66,697.33 and bills paid to April 13, 2017 totaling \$33,377.97 were authorized for payment. Smith abstained. Motion carried.

On motion of Egri, seconded by Ruffennach, the office staff timesheets from March 9, 2017 through April 12, 2017 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor wanted minutes to reflect that notice was placed on current Billing invoices to customers for April 2017 and next month regarding the requirements of camera inspections and that he notified Realtors Association and advertised in paper.

The Solicitor updated the Board on status of Carnegie Borough illegal connections into CTMA sewer lines. The Carnegie Solicitor is prepared to meet to discuss issue next month with their Engineer & Manager and our Engineer and the Solicitor. They are going to supply dates they are available to meet.

The Solicitor informed the Board that the Maronda Homes, Amalfi Ridge Phase I project is completed and recommends acceptance and approval of the sewer lines by Resolution No. 04-13-2017-01 and the Bill of Sale. (motion covered under New Business, Item A & C).

The Solicitor informed the Board that the Hormel Subdivision/Parkside Development executed the Developer's Agreement and are having a Set-Aside Agreement for the bond maintenance, which was also executed. The Solicitor recommended approval and acceptance of both. (motion covered under New Business, Item D).

The Solicitor informed the Board that Foley Construction requested a copy of the Authority's Sales Tax Exempt Certificate for materials purchased for the Hormel Subdivision/Parkside Development Project. This request has been made in past by other contracts and the Authority has not issued a copy. Solicitor recommends that a policy is established where they will not be issued that unless they provide Authority with verification of materials, and that the sewer lines be constructed and then transferred by Bill of Sale and Acceptance Resolution.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

Drnach Environmental installed the flow monitors in the eight (8) monitoring sites in the last week of March. Flow data will be collected for three consecutive months as discussed at the March Board meeting. The data will be used to demonstrate the effectiveness of CTMA's I/I reduction program.

Lateral Testing (no change in status)

Bids for the Sanitary Sewer Certification Testing Services Contract were opened on Tuesday, December 6, 2016. The Low Bidder on the Contract was Mister Sewer with a Low Bid for the combined dye and CCTV testing services of \$98.75 (\$74.01 each for dye tests, and \$24.74 each for CCTV video inspection). NIRA recommends award of the Sanitary Sewer Certification Testing Services to Mister Sewer. Fully executed Contracts were returned to Mister Sewer on January 5, 2017.

Noblestown Road Landslide Project

A utility coordination meeting was held on Thursday April 6, 2017 at the site of the Noblestown Road Landslide. Plans of the existing sanitary sewers and the proposed road reconstruction/realignment were exchanged and discussed. Preliminarily, it does not appear that the sanitary sewer in this area should be affected.

Sanitary Lateral Surface Discharge

A plumber has been solicited by the owners of the property contributing to the discharge that was tied into the lateral for 5273 Thoms Run Road.

Lift Station Maintenance (no change in status)

Pump No. 2 at the St. Andrews Lift Station was pulled and replaced with the spare pump by CWM Environmental on December 13, 2016. The failed pump was taken to Industrial Pump & Motor Repair for evaluation, where it was determined that the repair will involve a new seal kit, impeller, and repair kit at a quoted cost of \$3,032.88. For comparison, NIRA secured a budgetary estimate from the pump manufacturer's vendor in the amount of \$6,700.00. NIRA recommends replacement of the pump. The manufacturer's rep is in the process of preparing the quote for the replacement pump.

Manhole Repairs Contract

Bids for the 2017 Manhole Repairs Contract were opened on Friday, April 7, 2017. The Low Bid received was from Independent Enterprises, Inc. in the amount of \$87,633.00. It is NIRA's recommendation that CTMA award the 2017 Manhole Repairs Contract to Independent Enterprises, Inc. in the amount of \$87,633.00. (motion covered under New Business, Item F).

Route 50 Roadway Widening Project

A Utility Meeting was held on September 22, 2016 at the proposed roadway widening project on Washington Pike. Preliminary plans were presented. Several manholes and subsequently sanitary sewer lines will be affected by the widening project. Authorization letter to proceed with preliminary engineering was received from PennDOT dated January 17, 2017.

Field survey of the existing conditions has been completed with the exception of manhole data directly in Washington Pike. PennDOT's engineer, Whitman, Requardt & Associates, LLP, is scheduled to perform field survey sometime in the next few weeks, and will pick up that data for NIRA's use in the relocation design.

7-Year Replacement Program

A preliminary estimate for the Cabbage Hill area 2017 Sanitary Sewer Rehabilitations has been prepared for the 2017 round of the Replacement Program in the amount of \$60,000.00. Plans for the 2017 Sanitary Sewer Rehabilitations are complete and will be advertised for bids in the next few weeks.

Capital Projects

Review and discuss various sanitary sewer extension projects for Board consideration.

Miscellaneous

Matlak Force Main (Ridge Road Force Main)

NIRA received proposed changes to the alignment from J.R. Gales & Associates, Inc. on June 14, 2016. J.R. Gales & Associates, Inc. satisfactorily revised the Plans to address comments in NIRA's review letter subsequently issued on June 16, 2016 and an approval letter was issued on June 23, 2016.

Construction of the sanitary sewer force main to serve 636 Ridge Road began on March 20, 2017, and was completed on March 27, 2017. The owner has completed and submitted the required notification to the Allegheny County Public Works Department.

Amalfi Ridge, Phase I (Maronda Homes)

The Developer's Contractor, Neiswonger Construction, began construction for the sanitary sewers with the Amalfi Ridge Plan on Thursday, May 19, 2016. As of November 23, 2016, all sanitary sewers for this project are installed.

The developer has completed all requirements of the construction of the internal sanitary sewer system by the developer's agreement, and NIRA recommends acceptance of the Amalfi Ridge Phase 1 Sanitary Sewer System. (motion covered under New Business, Item A).

Parkside Residential Subdivision (Hormel)

Construction of the Parkside Residential Subdivision sanitary sewer system began on March 30, 2017.

Amalfi Ridge Phase II (Maronda Homes)

The developer's contractor, Foley Excavating, Inc., intends to begin construction on the Amalfi Ridge Phase 2 internal sanitary sewer system the week of April 16, 2017.

Chartiers Valley Middle School Grease Trap

Review and discuss request letter from Chartiers Valley School District's engineer for grease interceptor sizing approval.

Engineer recommended that request is reasonable, given the circumstances, although he prefers the bigger size. On motion of Ruffennach, seconded by Fotovich, motion was approved for CVSD's requested alternate sizing method variance, provided that certain required components of the interceptor are provided and required maintenance procedures are followed. Solicitor will draft agreement for variance with conditions. Motion carried.

ADMINISTRATIVE COMMENTS: NONE

OLD BUSINESS: NONE

PLANNING COMMISSION MINUTES: The Board reviewed and discussed items on the Planning Commission Minutes from December 2015, January 2017 and March 2017.

NEW BUSINESS:

- A. Motion to accept and approve Resolution 04-13-2017-01 A Resolution of the Collier Township Municipal Authority agreeing to accept ownership of certain sanitary sewers and manholes as installed and constructed in and through Amalfi ridge Phase I. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.
- B. Motion to accept and approve Resolution 04-13-2017-02 A Resolution of the Collier Township Municipal Authority, Allegheny County, Commonwealth of Pennsylvania, electing to Establish a Municipal Pension Plan with PMRS and the contract with PMRS. On motion of Egri, seconded by Ruffennach, motion was accepted and approved. Motion carried.
- C. Motion to accept and approve the Bill of Sale for the Amalfi Ridge Phase I from Maronda Homes. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.
- D. Motion to accept and approve The Set Aside Agreement and Developer's Agreement for the Parkside Development Project. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
- E. Discuss and approve updating the Code Manuals with General Code; which includes the 2014 & 2015 Resolutions and the New Lateral Inspection Requirements. On motion of Egri, seconded by Ruffennach, motion was accepted and approved. Motion carried.
- F. Motion to accept and approve awarding contract for the 2017 Manhole Repairs project to Independent Enterprises, Inc. in the amount of \$87,633.00. On motion of Ruffennach, seconded by Egri, motion was accepted and approved. Motion carried.

There being no further business to discuss, on motion of Fotovich, seconded by Ruffennach, the meeting was adjourned at 7:25 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary