

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, APRIL 14, 2016

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, April 14, 2016, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Edward Smith, Vice-Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Richard Ruffennach, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC:

Peter Vancheri, Hosack Specht Muetel & Wood - CTMA Auditor, reviewed and discussed Draft Audit for year December 31, 2015.

On motion of Ruffennach, seconded by Egri, the Minutes of March 10, 2016 were approved. Motion carried.

On motion of Ruffennach, seconded by Fotovich, the Treasurer's Report for March 10, 2016 was approved as submitted. Smith abstained. Motion carried.

On motion of Egri, seconded by Ruffennach, additional bills paid in March 2016 totaling \$5,635.42 and bills paid to April 14, 2016 totaling \$41,803.39 were authorized for payment. Smith abstained. Motion carried.

On motion of Egri, seconded by Ruffennach, the office staff timesheets from March 10, 2016 through April 13, 2016 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor informed and updated the Board that the Developer's Agreement for Amalfi Ridge Phase I Project is completed and recommends acceptance and approval from the Board. (Motion covered under New Business, Item A).

The Solicitor informed and updated the Board that the Developer's Agreement for Centennial Pointe Phase 1C Project is completed and recommends acceptance and approval from the Board. (Motion covered under New Business, Item B).

The Solicitor informed and updated the Board on manhole covering in paper alley behind Gregg Station Road and recommends Authority adopt a procedure by Resolution to penalize property owners for covering manholes in Collier Township. On motion of Egri, seconded by Smith, motion for Solicitor to prepare Draft Resolution was approved. Motion carried.

The Solicitor informed and discussed with Board his recommendation for adding an Item to the Agenda for the Board to review the Planning Commission Meetings at the monthly Authority Meetings so that any upcoming development and possible issues with the development can be reviewed and discussed. The Board agreed with Solicitor and going forward Item will be an Agenda Item.

The Solicitor informed the Board that Mr. Tokarczyk made a request that the Authority allow him to purchase back the Right-of-Way he gave and was paid for the Upper Scotts Run/Baldwin Road Project. Board discussed and authorized Solicitor to send a letter to Mr. Tokarczyk regarding their position on his request.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

As of September 30, 2015, the limited information requested by ALCOSAN regarding CTMA's trunk sewers has been transferred to their website.

ALCOSAN is currently bidding out cleaning and televising work for the sewers in the Chartiers Creek basin that are under consideration for regionalization. At this time, it appears that the sewers in CTMA's drainage basin to be included in this work will be limited to the Thoms Run trunk sewer. ALCOSAN's intent is to award the Contract at their April Board Meeting and schedule an early May Preconstruction Meeting with the contractor and representatives of the municipalities. All costs associated with the preparatory cleaning and CCTV work will be included in the scope of work that ALCOSAN will be responsible for. Any repairs or heavy debris cleaning will be done at municipalities' expense.

The apparent Low Bidder for the Chartiers Creek CCTV Contract is Robinson Pipe Cleaning Company. ALCOSAN will likely award this Contract at their April Board Meeting next Thursday, April 21, 2016.

Landgraf Avenue Sanitary Sewer Replacement

Bids for the Landgraf Avenue Sanitary Sewer Replacement Contract were opened on Friday, April 8, 2016. The Low Bid received was from Strnisha Excavation, Inc. in the amount of \$188,953.60. It is NIRA's recommendation that CTMA award the Landgraf Avenue Sanitary Sewer Replacement Contract to Strnisha Excavation, Inc. in the amount of \$188,953.60. (motion covered under New Business, Item C).

Neeb Street Sanitary Sewer Lining (No change in status)

The Neeb Street Sanitary Sewer Lining Contract is also in the final design stage. Bidding for this Contract will be coordinated so as not to conflict with the Landgraf Avenue project.

Auditor's Report

A draft of the 2015 and 2014 Financial Statements has been prepared by CTMA's new auditor. NIRA is preparing some edits and information for the auditor's requests.

Grease and Oil Separation and Removal Program

NIRA recommends issuance of the annual notices to food service establishments to submit grease trap maintenance records to CTMA for review.

Moretti Property Sanitary Sewer Extension

On behalf of the Developer and in agreement with the Developer's Agreement approved by the CTMA at the March, 2016 Board Meeting, NIRA has completed the field survey and design for the Moretti property. The Plans have been provided to the owner for construction and use in soliciting costs from a contractor.

Miscellaneous

Settler's Pointe

Sanitary sewer construction at the Settlers Pointe – Phase 1 Land Development Plan began on March 30, 2015. As of July 24, 2015, all sanitary sewer installation and testing is complete.

NIRA recommends approval and acceptance of the Settlers Pointe – Phase 1 sanitary sewers upon preparation of the proper Resolution.

Phase 3, Prestley Heights Sewers (no change in status)

All testing has been successfully completed as of May 29, 2015. Minor revisions to as-builts remain.

Revised Nevilleside PRD (Baymont) (No change in status)

As-Built Plans were received on December 11, 2015. The Plans were returned to the Developer's Engineer with mark-ups and comments on December 23, 2015. Revised Plans were received electronically on December 29, 2015. The Revised As-Built Plans are approved. NIRA recommends approval and adoption of the Revised Nevilleside PRD Sanitary Sewers upon preparation of the Resolution.

Matlak Force Main

One of the residents on Ridge Road (639 Ridge Road) is proposing to tie in to the Settlers Pointe Sanitary Sewer System with a low pressure force main.

CTMA received a Highway Occupancy Permit from Allegheny County Department of Public Works dated December 28, 2015. The Permit authorizes the construction of the Ridge Road Force Main within Ridge Road right-of-way. An electronic copy of the Plan was received on January 7, 2016. Review comments were returned to the Design Engineer on January 14, 2016.

Revised Plans were received and reviewed. Additional comments were sent to the Developer's Engineer on March 7, 2016. The Plans have been revised as recommended, and are approved for construction. However, as the February, 2016 Planning Commission Minutes reflect, there appears to be some consideration for the Matlak and adjacent properties to ultimately be consolidated into a possible future phase of Settlers Pointe.

Amalfi Ridge, Phase I

Preliminary review comments were addressed by the Developer's Engineer, and Revised Plans were received on February 4, 2016. Suggested alignment revisions were returned to the Developer's Engineer on February 8, 2016. A meeting to discuss the revisions has been scheduled for Monday, February 15, 2016.

Plan revisions were received on March 8, 2016. The Plans were approved for construction on March 9, 2016. A Developer's Agreement has yet to be executed. Shop Drawing submittals are being reviewed, but there is currently no schedule for construction.

Forza Collier (3 lot subdivision) (no change in status)

Plans were approved for construction of the Forza Collier sanitary sewer extension on February 2, 2016. Shop Drawings have been submitted and reviewed. Construction is anticipated in May, 2016.

Bible Chapel (no change in status)

The Bible Chapel is proposing to connect to the Baldwin Road Sewer Extension portion to connect to the Baldwin Road Sewer Extension portion of the Cowan Road and McMichael Road Sanitary Sewer Phase 2 Collection System. Connection is proposed via a short sanitary sewer extension across Baldwin Road and lateral connection to this extension.

See Solicitor's Report regarding the Developer's Agreement.

HOP for connection to the existing manhole on Baldwin Road received March 31, 2016. Minor revisions to internal (private) lateral portion of Plan anticipated. No Construction Schedule provided to date.

Hormel Residential Subdivision aka Parkside Development (no change in status)

NIRA received a Preliminary Plan for a 23 lot residential subdivision from the Developer's Engineer, along with a request for a sewer service availability letter on January 15, 2016. The requested letter was issued on January 22, 2016.

A Preliminary Plan review of the Plan was conducted by NIRA and a review letter was returned to the Developer's Engineer on March 16, 2016. No Revised Plans have been received to date.

A preliminary construction cost estimate and construction observation cost estimate were provided to Mike Kaleugher for use in drafting a Developer's Agreement.

ADMINISTRATIVE COMMENTS:

A. Staff informed and updated Board regarding upgrade that Diversified Technology has made to the WebLink website. The upgrade would now allow customers to pay their sewer bill by check and by mobile app in addition to a credit card. Diversified checking on any fees associated with the upgrade and once provided staff will update Board.

B. Staff requested authorization from Board to follow Township schedule regarding closing the office early for Holidays. On motion of Ruffennach, seconded by Fotovich, motion to authorize Authority Staff to follow Township schedule regarding closing of office early for Holiday and any weather related emergency was approved. Motion carried.

OLD BUSINESS: NONE

PLANNING COMMISSION MINUTES

The Board reviewed and discussed items on the Planning Commission Minutes from January 2016 and February 2016.

NEW BUSINESS:

- A. Motion to accept and approve the Developer's Agreement for Amalfi Ridge Phase I Project. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Smith abstained. Motion carried.
- B. Motion to accept and approve the Developer's Agreement for Centennial Pointe Phase 1C Project. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Smith abstained. Motion carried.
- C. Motion to accept and approve awarding contract for Landgraf Avenue Sanitary Sewer Replacement Project to Strnisha Excavation, Inc. in the amount of \$188,953.60. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.

There being no further business to discuss, on motion of Egri, seconded by Ruffennach, the meeting was adjourned at 8:45 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary