

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, APRIL 10, 2008

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, April 10, 2008, at the township building and was called to order at 7:04 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
William Godfrey, Vice Chairman
Dan Fotovich, Secretary
Ed Smith, Assistant Secretary/Treasurer
Joe Miorelli, Treasurer

Also present:

Marlin Bartos, NIRA
Michael B. Kaleugher, Solicitor
Bebe Iagnemma
Michele Krugh

PUBLIC: None

On motion of Miorelli, seconded by Fotovich, the Minutes of March 2008 were approved as submitted. Motion carried unanimously.

On motion of Godfrey, with the approval of the Treasurer, seconded by Smith, the Treasurer's Report for March 2008 was approved as submitted. Motion carried unanimously.

On motion of Miorelli, with the approval of the Treasurer, seconded by Smith, bills paid in March 2008 totaling \$10,544.40 and bills paid in April 2008 totaling \$236,095.51 were authorized for payment. Motion carried unanimously.

SOLICITOR'S REPORT:

Recommended that the Policy and Rules for Public Participation in the Collier Township Municipal Authority Meetings be reviewed for adoption and posting on the website. To be discussed at the May meeting.

Reported on the status of delinquency account collection. Approximately two hundred letters sent. Recommended that this be done every 30 days until problems resolved.

Reported on the status of ADP payroll, operational. Employees and board members to be paid by signed and sealed checks. ADP will complete all tax filing.

Reported on status of Citizens Bank upgrades. Read-only online access to be granted to employees. Electronic scanning system for checks and credit card terminal to be installed.

Recommended to authorize postage meter with scale.

On motion of Fotovich, seconded by Godfrey, postage meter was approved. Motion carried unanimously.

Recommended that Carpenter's Union on Ridge Road pay approximately \$20,000 tap-in fee for 5 or 7 EDUs to Collier Township Municipal Authority, but be allowed to use gravity sewers to Robinson Township. Solicitor to finalize agreements for Board approval.

ENGINEER'S REPORT:

Phase IC Cowan/South Cowan Sanitary Sewer Extension Project (No change in status.)

Remaining issues – IEI paying McArdle's two (2) trees. Engineer will contact IEI to replace Godfrey's property corners.

Phase II Cowan/Upper McMichael Sewer Project

Completed sewer alignment revisions per residents' comments, Eyth, Hucko, Henney, Bane and Flavin. Revised easement to be submitted to Solicitor early next week. Discussions regarding the easements and Settler's Cabin Business Park.

Received DEP General Permits #5 and #8 stream crossings. Received U.S. Army Corps of Engineers Federal Authorization, PA SPGP-03. Received ACCD E & S control approval, forwarded to DEP. Received DEP Part II WQM Sewage Permit Notice Application is administratively complete. Review in progress.

PennDOT Highway Occupancy Permit Application, resubmit Revised Cowan Road Sewer Realignment Plans and Roadway Detour Plans. Township Road Opening Permit Application submitted, awaiting response.

Revised tentative Bid Schedule – Advertise late April 2008; Open Bids and Award May, 2008; Construction May/June, 2008.

Upper Scotts Run Sewer Project

Preparing Design Plans, Specifications and Easements. Preliminary Plans available for viewing late April, 2008.

The Bureau of Historic Preservation now requires a Phase I Archaeological Survey of the project area to locate potentially significant archaeological resources. Preparing RFPs for

Phase I Archaeological Survey.

Administrative Consent Order

Phase I Dye Test Project

Twenty (20) units completed violation corrections. Five (5) units completed partial violation corrections. Six (6) units need re-dye tested. Three (3) units requested time extension. Nine (9) units' violations remain to be corrected.

C & K Industrial Services, Inc. submitted Revised Final Dye Test Report on March 28, 2008. Report review in progress.

Phase II Dye Test Project

Project is basically complete. Final payment issued to Jet Jack, Inc. March 19, 2008 in the amount of \$1,694.50.

Miscellaneous Maintenance and Repairs 2007 (No change in status.)

Issued State Pipe Services, Inc. request for additional manhole work. State Pipe Services, Inc. additional manhole work, ongoing, 95% complete. Preparing Change Order, contract time and additional work items.

Thoms Run Trunk Sewer Lining/Repairs

Issued Insituform Technologies, Inc. Notice to Proceed February 20, 2008. Pre-construction Meeting held on February 28, 2008, 2:00 P.M.

State Pipe Services, Inc. scheduled pre-cleaning and video sewer lines and excavation for pipe sample removal. Insituform Technologies, Inc. may begin lining next week, pending weather.

Colecrest/Prestley Line Repairs

Phase I Plans and Specifications for excavation main line repairs and lateral replacement out for Bid, Bid Opening April 30, 2008. Preparing Phase II Plans and Specifications for main line sewer lining.

Solicitor processed and sent notices to residents of pending work.

Thoms Run Pump Station Abandonment

Plans and Specifications for the Thoms Run Pump Station Abandonment are complete. Anticipate Bid Opening May 7, 2008. Cost estimate \$25 – 30,000.

Delfred Drive Storm/Sanitary Sewer Project (No change in status.)

Sangro, Inc. submitted Payment No. 2 and Change Order No. 2 to Michele Lutz, Char-West COG for processing. Char-West COG awaiting Payroll Certifications.

Change Order No. 2 reduced the Contract Price by \$4,436.30 (paid bituminous and topsoil materials only). The final County CD balance \$2,456.65 (Distribution - \$1,995.37 to Sangro, Inc. and \$461.28 reimbursement to CTMA).

Notice previously sent to Sangro, Inc. for Jet Jack, Inc. and Lakewood Mechanical Invoices to be paid. Sangro, Inc. agreed to pay Lakewood \$600.00, Invoice reduced to \$800.00.

Mancini Ewing Road Sewer Extension (No Change in Status.)

CTMA accepted sewer lines by Resolution 10-11-07-02. Awaiting Maintenance Bond. Work associated with the existing manhole remains to be completed.

Barrett Baldwin Road Extension Grinder Pump Sewer Service (No change in status.)

Prepared preliminary cost estimates: Church only \$68,277.00; Watershed \$201,630.00 - \$68,580.00 Tap-in Fees = \$133,050.00.

Met Mr. Barrett on January 22, 2008 and provided Mr. Barrett with probable quantities and cost estimates. Awaiting response.

Miscellaneous Developments

Centennial Pointe (No change in status.) – Construction of Phase I internal sanitary sewers complete, majority of Punch List items complete. Sent notice to Maronda Homes issues with infiltration. Awaiting execution of Developer's Agreement and Bonds. Maronda will schedule paving access drive, install fence and landscaping. Robert Mihok request discussions regarding tap-in credits for Pump Station costs, awaiting submission of cost comparisons.

Gary Mancini Construction – Completed the Baldwin Road sewer extension at the Centennial Pointe Pump Station. Hold 5% retainage in the amount of \$173.75 for mandrel test. Payment No. 2 issued to Mancini Construction on March 27, 2008 in the amount of \$173.75.

Neville Manor (No change in status.) – Sanitary sewer construction complete. Issued notice to Neville Manor, Inc. procedures for release of Letter of Credit. Received, reviewed and returned one (1) set As-Built marked-up Plans. Final field inspection complete.

Tuscany Ridge (No change in status.) – Construction of Phase I and Phase II internal sanitary sewers, on hold. Issued Punch List and testing tabulation. Contractor continues work on the Punch List items. CTMA accepted the K.P. Hollow line by Resolution 01-10-08-02. Issued notice to Maronda Homes sewer acceptance procedures. Received K.P. Hollow Maintenance Bond.

Summit Ridge (No change in status.) – Construction Phase 2/3 internal sanitary sewers, on hold.

108/110 McMichael Road (No change in status.) – Capital Builders installed manhole, awaiting test schedule.

Cozza Plan (No change in status.) – W. D. Wright Contracting completed construction of a portion of the internal Sanitary Sewer lines to service the Craig Cozza property (Lot No. 1) only. Air and vacuum tests complete. Awaiting mandrel test scheduled. On June 29, 2007 issued W.D. Wright Punch List items. Need to complete final inspection. Awaiting execution of Developer's Agreement.

Bryna Ridge (No change in status.) – CTMA accepted the Bryna Ridge sewer lines by Resolution 08-09-07-01. Issued notice to Greicon, LLC sewer acceptance procedures, awaiting response.

OLD BUSINESS

None

NEW BUSINESS

Business cards with general CTMA information to be printed.

Meet with Don Seger to resolve audit concerns.

There being no further business to discuss, on motion of Fotovich, seconded by Miorelli, the meeting was adjourned at 7:46 P.M. Motion carried unanimously.

Respectfully submitted,

Michele Krugh
Acting Recording Secretary