

RESOLUTION NO. 05-11-2006-01

**A RESOLUTION OF THE COLLIER TOWNSHIP MUNICIPAL AUTHORITY
ESTABLISHING A PROCEDURE FOR THE INSTALLATION AND READING OF
CREDIT METERS INSTALLED BY PROPERTY OWNERS ON PROPERTY WITHIN
THE COLLIER TOWNSHIP MUNICIPAL AUTHORITY SERVICE AREA.**

WHEREAS, the Collier Township Municipal Authority will, under certain limited circumstances, allow the installation of credit meters designed to determine the amount of water that has bypassed the sanitary sewer system and allow for a credit for properly bypassed water, and;

WHEREAS, the Collier Township Municipal Authority has a sewage processing agreement with ALCOSAN, and;

WHEREAS, ALCOSAN requires that any credit meter or auxiliary meter service be approved by ALCOSAN, and;

WHEREAS, ALCOSAN has a clearly established application procedure and installation format procedure, for credit meters, a copy of which is attached hereto, and;

WHEREAS, ALCOSAN has been reading the credit meters and has currently established an annual fee of \$110.00 for the reading of the meter, and;

WHEREAS, ALCOSAN has requested that the Collier Township Municipal Authority assume the responsibility for the reading of the meters and providing the credit information to ALCOSAN for credit, and;

WHEREAS, the Collier Township Municipal Authority is agreeable to reading the auxiliary meters (credit meters) and providing the information to ALCOSAN on an annual basis, and;

WHEREAS, ALCOSAN requires that there be an annual submission of credit meter readings to ALCOSAN, by November 15 of each year, and;

WHEREAS, ALCOSAN has agreed to discontinue its annual fee of \$110.00 for the processing of each meter accounts should CTMA assume this responsibility.

NOW THEREFORE, the Collier Township Municipal Authority believes that it is in the best interests of CTMA to assume the responsibility for the annual credit meter reading and submissions of the same and, to that extent, establishes the following procedure:

1. All applications for the installation of a credit meter or auxiliary meter service must be first submitted to Collier Township Municipal Authority and it will be forwarded to ALCOSAN for approval and the initial reading and inspection. Copies of each application must include the required attachments at the time it is submitted to CTMA.

2. The customer is responsible for the payment of any and all charges established by ALCOSAN for the processing of the application for auxiliary meter service and/or the inspection of the installation of the auxiliary meter.

3. The property owner shall be responsible, on an annual basis, for reading of the auxiliary meter and submitting to the Collier Township Municipal Authority, in writing, on a form provided by CTMA, the actual credit meter reading.

4. Each property owner shall, on or before October 31st of each year, submit in writing to CTMA the credit meter reading.

5. The failure of the property owner to submit, in writing, the meter readings on or before the above listed date, shall be treated as an authorization to CTMA to read the credit meter and determine any credit to be given for water that may have passed through the meter for the period since the last timely and properly filed credit meter reading. CTMA will charge a reading fee of Fifty (\$50.00) for this reading and the reading charge shall be deducted from the credit amount to be refunded to the property owner. Should the credit meter reading not be in excess of the annual charge, the property owner shall be responsible for the balance, which shall be invoiced on an annual basis.

6. CTMA reserves the right to inspect and read the credit meter as often as CTMA believes that a physical reading of the meter is necessary.

7. The property owner agrees that, by the installation of the credit meter and the request for credit, CTMA, its agents, servants and employees, or designated representatives have the unconditional and absolute right to enter onto and go upon the property of the customer for the purposes of reading the credit meter, which must be accessible from the outside of the property.

8. The Collier Township Municipal Authority establishes an annual charge of Twenty-five (\$25.00) dollars as a service fee for the record keeping and processing of credit forms and credit applications for each credit meter installed within the service area of the Collier Township Municipal Authority.

9. The annual fee shall be deducted from any credit amount established by the credit meter reading. Should the credit meter reading not be in excess of the annual charge, the property owner shall be responsible for the balance, which shall be invoiced on an annual basis.

10 A property owner may, at any time, discontinue the credit meter by notifying the Collier Township Municipal Authority, in writing, that the credit meter application is being discontinued.

11. Should the property owner discontinue the utilization of the credit meter, any request for reinstating the of a credit meter for the property address where the credit meter has been withdrawn shall be subject to approval by CTMA subject to a charge in the amount of Fifty (\$50.00) dollars for a reading of the meter and administrative costs .

12. The sale or transfer of the property, after the discontinuance of the credit meter, shall not guarantee the new purchaser with the opportunity of having installed, or putting in place, a residential, commercial, or industrial sewage meter.

13. CTMA will physically read the credit meter prior to the issuance of any no lien letter for the sale or transfer of the property in question. The property owner shall be responsible for any excess credit made to the property owner and which was based on the property owner's self reading of the meter.

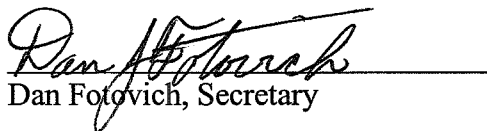
Adopted this 11th day of May 2006, by the Collier Township Municipal Authority.

**COLLIER TOWNSHIP MUNICIPAL
AUTHORITY**



Daniel Oberleitner, Chairman

Attest:


Dan Fotovich, Secretary

